

# UtahStateUniversity

## Accounts Payable / Travel Direct Deposit Sign Up | Address Change

### Please fill out all applicable sections:

\_\_\_\_\_  
Current Last Name                      First Name                      Middle Name                      Banner A#

\_\_\_\_\_  
Signature *(Please initial if submitting digitally)*                      Date                      Phone Number

### Address Change:

\_\_\_\_\_  
New Street Address

\_\_\_\_\_  
New City                      New State                      New Zip Code

### Primary Direct Deposit

I authorize USU Accounts Payable/Travel Office to Direct Deposit my check with:

\_\_\_\_\_  
Name of Bank                      Account Number                       Checking  
 Savings

\_\_\_\_\_  
Routing Number

### Notification:

Notification of Direct Deposit amount:

Yes! I would like to be notified of the direct deposit amount by e-mail.

For Students/Employees: Please update Self-Serve Banner (SSB) with your preferred e-mail address.

For Business: E-mail Address \_\_\_\_\_

If your e-mail address is not filled in—you will not be notified.