

Utah State University

Cash Funded Depreciation (CFD) Release Approval Form

Cash funded depreciation must be released when a service center purchases capital equipment with its own cash funds.

The following information is required to release the funds.

Index # of Purchase _____ Invoice # of Purchase _____

Purchase price of Capital Equipment _____

Name & Title of person requesting CFD release

_____ Date _____

Signature

Cash funded depreciation may be released to subsidize a cash deficit that cannot be recovered through billing rates or may be transferred out of the service center account if approved by the college and department administration.

Amount to be released _____ from Index # _____

Reason for release:

Name & Title of person requesting CFD release

Required Signatures:

Department Head _____ Date _____

College Dean _____ Date _____

Vice President's Office _____ Date _____